

Approved 11/21/22

**REGULAR MEETING
MINUTES**

November 7, 2022

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M. ON MONDAY, NOVEMBER 7, 2022 BY MAYOR RIX.

ROLL CALL

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister, City Treasurer Hatfield

Visitors: Bob and Susan Eisenhart, Joseslyn Manska, Keith Szymanski & Veronica Tuazon (Plante Moran)

APPROVAL OF MINUTES

Motion by **Warn** seconded by **Greene**, to approve the minutes of the October 17, 2022 regular meeting as presented

All yeas

Motion passes

Motion by **Warn** seconded by **Greene**, to approve the minutes of the October 17, 2022 Quarterly Roundtable meeting as presented

All yeas

Motion passes

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented:

All yeas

Motion passes

CONSENT AGENDA

- a) *Receive and File October 13, 2022 Planning Commission Minutes*
- b) *Receive and File October 26, 2022 TIFA Meeting Minutes*
- c) *Approval of Schedule of Bills dated November 7th, 2022, in the amount of \$620,159.97*

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None

ITEMS FOR CONSIDERATION

1. Presentation and Approval of the Fiscal Year 2021-22 City Audit

Council is scheduled to receive a presentation from city auditors, Plante Moran, on the FY 2021-2022 audit. The auditors are able to give an unmodified opinion, which is the best opinion that can be provided. The auditor's presentation to City Council will express that the City is maintaining a solid financial position.

Moved by **Greene**, seconded by **Allen**, to receive and file the City of Richmond June 30, 2022 Financial Report with Supplemental Information from Plante Moran.

Discussion on motion:

Auditors Szymanski and Tuazon from Plante Moran gave a thorough presentation of the Audit Financial Summary. The results were a clean audit with good financial results as should be expected.

Rix complimented the City Treasurer, staff and council for their diligence in keeping the City of Richmond in a strong financial position.

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2. Consideration of Approving the Special Event Request / A Broadway Connection Inc. / Use of Trailhead Park.

Council is considering a special event request from Broadway Connection Debut for a Saint Patrick's Day 5K run/walk held on Saturday, March 11, 2023 in the Trailhead Park and Macomb Orchard Trail. Joeslyn Manska is the main event coordinator. This is a reoccurring event. Runners will be advised that the trail will be open and to be courteous.

Motion by **Allen**, seconded by **Greene**, to approve the special event application from Broadway Connection Debut for a St. Patrick's Day 5K Run/Walk and allow organizers to utilize the Trailhead Park and Macomb Orchard Trail from 6:30 a.m. until 12:00 p.m. on Saturday, March 11, 2023.

All yeas

Motion passes

3. Consideration of Special Event Request – First Annual Chamber of Commerce Festival of Trees

City Council is to consider a Special Event Request for the First Annual Chamber of Commerce Festival of Trees, to be held on Friday December 2, 2022, from 7:00 p.m. until 9:00 p.m. and Saturday, December 3, 2022, from 3:00 p.m. to 5:00 p.m. and 6:30 p.m. until 9:30 p.m. (they will pause during the Santa Parade and Tree Lighting Ceremony). This event will take place at the Roosevelt Civic Auditorium.

Motion by **LaFore**, seconded by **Misteravich**, to approve the First Annual Chamber of Commerce Festival of Trees on Friday, December 2, 2022, from 7:00 p.m. until 9:00 p.m. and on Saturday, December 3, 2022, from 3:00 p.m. until 5:00 p.m. and again from 6:30 p.m. until 9:30 p.m. (with a pause during the Santa Parade and Tree Lighting Ceremony).

Discussion on motion:

Susan Eisenhart, Chamber of Commerce Director, addressed council with the details of the special event, Festival of Trees and the potential of raising funds for the Chamber as well as providing a nice family event similar to what other communities offer.

All councilors felt this type of event is a great idea that would bring the community together but expressed serious concern with the current state of the Aud and the possibility of the renovations not being completed by the event date. Council suggested approaching other venues to hold this event this year but would welcome this type of event in the future.

(0) Yeas

(7) Nays

Motion denied

4. Authorization of purchase of radar signs

Motion by **Greene**, seconded by **Allen**, to waive the Purchasing Ordinance requirements under Section 64-53(d) and authorize the City Manager to sign the quote from Radesign for four (4) TC-400 Battery Powered Radar Signs, brackets and batteries in the amount of \$15,580.00.

A roll call vote was taken:

All yeas (Allen, Greene, LaFore, Misteravich, Reindel,
Rix, Warn) **Motion passes**

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

Moore thanked the staff from all departments in their participation in the “No Tricks, Only Treats” event. He also extended well wishes to the City Clerk and her staff in the upcoming election on Tuesday, November 8th. Furthermore, Moore noted that letters will be sent out to the Christmas decorating committee for an anticipated date of the Sunday after Thanksgiving for decorations to be hung. Saturday, November 19th will be the bulb check day. Lastly, the City has installed a payment Drop Box in the roundabout at City Hall to make it more convenient for residents. This was paid for with COVID-grant funds.

COUNCIL COMMENTS

Misteravich complimented Administration and City Council on excellent budgeting. He encouraged citizens to come in and review the budget if they have concerns.

Greene expressed her pleasure with the City being so fiscally responsible and praised the work of City Treasurer, Angel Hatfield and the City Manager, Jon Moore. Greene also extended compliments to City Clerk, Heather McCallister in her work over the last few months and the election.

Rix:

Community Events:

11/1 – 12/12	Library Mitten Tree
11/16	Local author/former sports writer, Keith Gave, will speak about his 2 latest books on Detroit Hockey (6:30pm-Library) RSVP 586-727-2665
12/9	Christmas Cookie Sale 12pm-5pm at the Library
12/10	Christmas Puzzle Contest-\$5 per team (10am check-in)

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Upcoming Calendar Events:

11/8 Election 7am-8pm (Community Center/City Hall Council Chambers)
11/9 Cable Commission Meeting at 7pm
11/10 Planning Commission Meeting at 7pm
11/11 Veteran's Day – All City buildings are closed
11/14 Library Board Meeting at 5:30pm
11/17 EDC Meeting at 7pm
11/21 City Council Meeting at 7pm
11/24-11/26 Thanksgiving Holiday – All City buildings are closed.

CLOSED SESSION

None.

OTHER BUSINESS

None.

ADJOURNMENT

Motion by **Misteravich** seconded by **Greene**, to adjourn the Regular Council Meeting at 7:53_ p.m.

All yeas

Motion passes

Respectfully submitted:

Heather McCallister
City Clerk