

**REGULAR MEETING  
MINUTES**

**October 17, 2022**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:02 P.M. ON MONDAY, OCTOBER 17, 2022 BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister,

Visitors: None

**APPROVAL OF MINUTES**

Motion by **Warn** seconded by **Greene**, to approve the minutes of the October 3, 2022 regular meeting as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for September 2022
- b) Receive and File City Clerk’s Activity Report for September 2022
- c) Receive and File City Planner’s Activity Report September 2022 (*not included*)
- d) Receive and File Treasury and Money Market September 2022
- e) Receive and File Investment CD Report for September 2022
- f) Receive and File Code Enforcement Activity Report for September 2022
- g) Receive and File Cable TV Activity Report for August and September 2022
- h) Receive and File Library Activity Report for September 2022
- i) Receive and File Recreation Department Activity Report for September 2022
- j) Receive and File Police Department Statistics for September 2022
- k) Receive and File Offense Count Report for September 2022
- l) Receive and File Arrest Report for September 2022
- m) Receive and File Ticket Offense Report for September 2022
- n) Receive and File Traffic Accident Report for September 2022
- o) Receive and File Crime Log Report for September 2022
- p) Receive and File Call Flow Report for September 2022
- q) Receive and File Burn Permit Report for September 2022
- r) Receive and File July 12, 2022, Cable Commission Board Minutes
- s) Receive and File September 12, 2022 Library Board Minutes
- t) Receive and File Revenue and Expense Report September 2022
- u) Approval of Schedule of Bills dated October 17, 2022, in the amount of \$ 5,639,640.16

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None

**ITEMS FOR CONSIDERATION**

**1. Consideration of the Introduction and First Reading of Ordinance No. 156-32/Amendments to what is considered a recreational vehicle**

Motion by **LaFore**, seconded by **Misteravich** to introduce and give first reading of Ordinance 156-32 which amends Section 25.02 (Definitions) to amend what is considered to be a recreational vehicle.

All yeas

**Motion passes**

Planning Commission held a public hearing on September 15, 2022 and with great consideration the Commission recommended the approval of Ordinance 156-32 (TXT-02-2022). The Commission believes this amendment meets the needs of the community.

**2. Consideration of Special Event Activity Request/Across the Road Banner/Richmond Wrestling**

Motion by **Allen**, seconded by **Greene** to approve the across the road banner request from Richmond Wrestling for a banner to be placed over Main Street from Tuesday, November 1<sup>st</sup> through Thursday, November 10<sup>th</sup>, 2022.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

Moore thanked the Good Old Days volunteers for assisting in the roof project at the Aud and stated that the majority of the work has been completed

**COUNCIL COMMENTS**

Rix – Reminder of upcoming calendar events:

- 10/19 - Library Book Sale (Preview night) 5pm – 7pm
- 10/20-10/21 Library Book Sale - 9am-5pm
- 10/22 Library Book Sale – Bag Day (10am-2pm)
- 10/26 TIFA meeting at 7pm
- 10/31 No Tricks only Treats from 6pm-8pm at the Fire Hall (Rain or Shine)
- 11/6 Senior Social Event at Maniaci’s Banquet Facility, Pre-registration required. Call 727-3064 for more information.
- 11/7 City Council Meeting – 7pm

**CLOSED SESSION**

**1. City Manager Evaluation**

Motion by **Reindel**, seconded by **Warn**, to convene into closed session in accordance with Section 8 (a) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for the

purpose of considering a periodic personnel evaluation of the City Manager as requested by the City Manager. **(ROLL CALL VOTE)**

All yeas (Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn)

**Motion passes**

Council recessed at 7:12pm to go into closed session.

**OTHER BUSINESS**

Motion by **Allen**, seconded by **Warn**, to reconvene into open session at 7: 25 pm.

**1. City Manager Evaluation**

Motion by **Rix**, seconded by **Misteravich**, to approve the City Manager's evaluation results. The City Council has completed the City Manager's evaluation with input from all Councilors. The City Manager evaluation placed the manager between effective to very effective, and the City Manager's and TIFA Director's compensation should be adjusted in accordance with the raises provided to the other full-time non-affiliated personnel this year.

Rix expressed his pleasure with Moore's performance over the years along with the work he has accomplished.

All council members were all in agreement of their satisfaction with Moore.

Moore thanked Council and attributed the stability to the team efforts from every level including City Council.

**ADJOURNMENT**

Motion by **Misteravich** seconded by **Greene**, to adjourn the Regular Council Meeting at 7:25 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Heather McCallister  
City Clerk