

**APPROVED 10/3/22**

**REGULAR MEETING  
MINUTES**

**September 19, 2022**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M. ON MONDAY, SEPTEMBER 19, 2022 BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, Greene, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister,

Visitors: DPS Director Goetzinger, Recreation Director VanHove, Police Chief Costello, and Deputy Macomb County Public Works Commissioner Daniel Acciavetti

**APPROVAL OF MINUTES**

Motion by **Warn** seconded by **Greene**, to approve the minutes of the September 6, 2022 regular meeting as presented.

All yeas

**Motion passes**

Motion by **Warn** seconded by **Greene**, to approve the minutes of the August 30, 2022 special meeting as presented.

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

Daniel Acciavetti, Deputy Macomb County Public Works Commissioner gave a slide presentation to the City Council regarding the joint project to clean out the County drain on the east side of the City Offices. The deadfall (blockage removal) of approximately 550ft was completed on September 9, 2022.

**APPROVED 10/3/22**

Rix expressed his pleasure in partnering with Macomb County Public Works for this project as well as future projects.

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Greene**, to adopt the amended agenda as follows:

Add Item for Consideration #10: Consideration of Approving a Special Event Request for Mobile Food Vendor – Richmond Band Boosters.

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for August 2022
- b) Receive and File City Clerk’s Activity Report for August 2022
- c) Receive and File City Planner’s Activity Report August 2022
- d) Receive and File Treasury and Money Market August 2022
- e) Receive and File Investment CD Report for August 2022
- f) Receive and File Code Enforcement Activity Report for August 2022
- g) Receive and File Cable TV Activity Report for August 2022 (*not included*)
- h) Receive and File Library Activity Report for August 2022
- i) Receive and File Recreation Department Activity Report for August 2022
- j) Receive and File Police Department Statistics for August 2022
- k) Receive and File Offense Count Report for August 2022
- l) Receive and File Arrest Report for August 2022
- m) Receive and File Ticket Offense Report for August 2022
- n) Receive and File Traffic Accident Report for August 2022
- o) Receive and File Crime Log Report for August 2022
- p) Receive and File Call Flow Report for August 2022
- q) Receive and File Burn Permit Report for August 2022
- r) Receive and File May 9, 2022, Library Board Meeting Minutes
- s) Receive and File Revenue and Expense Report August 2022
- t) Approval of Schedule of Bills dated September 19, 2022, in the amount of \$566,598.18

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

**Motion passes**

**PUBLIC HEARING**

None

**ITEMS FOR CONSIDERATION**

**1. Consideration of Special; Event Request/Goodfellow Paper Sale/Richmond Lions Club**

Motion by **Greene**, seconded by **Allen**, to approve the request received from the Richmond Lion's Club to conduct their Good Fellow Paper Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway on Friday, December 2<sup>nd</sup> and Saturday, December 3<sup>rd</sup>, 2022; further, the Lion's Club agree not to be in the Main/Division intersection on Friday, December 2<sup>nd</sup>, from 2:30 p.m. to 3:30 p.m.; and further that the Lion's agree to sign a Liability Waiver.

All yeas

**Motion passes**

**2. Consideration of Community Center Flooring**

Motion by **Greene**, seconded by **Allen**, to approve the Community Center floor replacement proposal from Richmond Interiors for the Timeless Beauty 20 mil floating floor in the amount of 16,187.56.

All yeas

**Motion passes**

**Discussion on motion:**

Recreation Director VanHove provided a sample of the flooring to the Councilors and provided reasoning why this flooring was the best choice (ie: durability/color).

**3. Consideration of Play Structure – Beebe Park**

Motion by **LaFore**, seconded by **Misteravich**, to approve a budget amendment to the Recreation Fund, Parks and Recreation Department, Equipment Acquisition line item (508-757-977.000) from \$20,000 to \$23,239.

All yeas

**Motion passes**

Motion by **Allen**, seconded by **Warn**, to approve the purchase of the “Tots’ Choice Expansion Structure” play structure from Miracle of Michigan in the amount of \$23,239.

All yeas

**Motion passes**

**Discussion on motion:**

Rix inquired about the current grading at the play structure  
Goetzinger will assess the area and will make the changes to the grading as needed

**4. Consideration of WWTP Oxidation Ditch – Rotor Tube Painting**

Motion by **Greene**, supported by **Warn**, to authorize the expense of \$12,500.00 for Rotor Tube Painting from Edward J Painting with expenses charged to the appropriate line item in the WWTP Equipment Replacement fund.

All yeas

**Motion passes**

**5. Consideration of Resignation from Planning Commission**

City Manager Moore mentioned that Dr. McClellan was presented Resolution 2022-13 recognizing his 54 years of service at the last Planning Commission meeting on September 15, 2022. Moore also noted McClellan’s pleasure in his acceptance of this Resolution.

Motion by **Reindel**, seconded by **Warn**, to accept the resignation letter from Dr. Patrick McClellan from the Planning Commission.

All yeas

**Motion passes**

**Discussion on motion:**

**APPROVED 10/3/22**

Rix expressed his gratitude to Dr. McClellan for his 54 years of service on the Planning Commission. Furthermore attributed McClellan's great influence in the growth of the City of Richmond.

Moore echoed the same sentiment as Rix and noted that McClellan was always thankful for the community's participation.

**6. Consideration of Scheduling 2023 Council Meeting Schedule**

Motion by **Rix**, seconded by **Reindel**, to amend the 2023 City Council Meeting Schedule as follows:

Adjust the first Monday of the month City Council meeting in July to reflect a meeting date of Thursday, July 6, 2023.

All yeas

**Motion passes**

**7. Consideration of Scheduling a Quarterly Roundtable Meeting Date**

Motion by **Rix**, seconded by **Allen**, to schedule the special quarterly roundtable meeting of the City Council on October 17, 2022, at City Hall beginning at 5:30pm.

All yeas

**Motion passes**

**8. Consideration of Stone Street Reconstruction – Design Engineering**

Motion by **Allen**, supported by **Warn**, to authorize the expense of \$79,500 for design engineering services on the Stone Street Reconstruction project by Tetra Tech with expenses charged to the appropriate line item in the Local Street Fund.

All yeas

**Motion passes**

**9. Consideration of Diane Lane Reconstruction – Design Engineering**

**APPROVED 10/3/22**

Motion by **Reindel** supported by **Warn**, to authorize the expense of \$25,000 for design engineering services on the Diane Lane Reconstruction project by Tetra Tech with expenses charged to the appropriate line item in the Local Street Fund.

All yeas

**Motion passes**

**10. Consideration of Approving Special Event Request for Mobile Food Vendor – Richmond Band Boosters**

Moved by **Allen**, seconded by **Warn**, to approve the Special Event Request for a Mobile Food Vendor from Richmond Band Boosters to have one (1) food truck (Lighthouse Café) for their Pumpkin Sale, from 9:00 am to 4:00 pm on Saturday, October 1, 2022.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

None

**COUNCIL COMMENTS**

Reindel complimented DPW on their hard work with the Festival and storm clean up

Greene thanked the volunteers at the Good Old Days Festival

LaFore was impressed with the work DPW accomplished with the clean-up

Misteravich echoed the same councilor compliments

Rix agreed that the storm clean-up was handled quickly, also mentioned that the Good Old Days Festival was a record setter and was very pleased with the help from all departments. He is very proud of the great sponsorship and that the committee is always looking for volunteers and/or new ideas to add to this annual event.

**CLOSED SESSION**

**1. Negotiations FOPLC Patrol**

Motion by **Allen**, seconded by **Greene**, to convene into closed session in accordance with Section 8 (d) of the Michigan Open Meeting Act, Public Act 267 of 1976, as amended, for the purpose of Negotiations for FOPLC Patrol

**A roll call vote was taken:**

All yeas (Allen, Greene, LaFore, Misteravich, Reindel,  
Rix, Warn)

**Motion passes**

Council recessed at 7:44 pm to go into closed session.

**OTHER BUSINESS**

Motion by **Warn**, seconded by **Allen**, to reconvene into open session at 8:20 pm.

All yeas

**Motion passes**

**ADJOURNMENT**

Motion by **Misteravich** seconded by **Greene**, to adjourn the Regular Council Meeting at 8:21 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Heather McCallister  
City Clerk