

APPROVED 04/18/22

**REGULAR MEETING
MINUTES**

APRIL 4, 2022

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, APRIL 4, 2022, BY MAYOR PRO-TEM MISTERAVICH

ROLL CALL

Present: Greene, LaFore, Misteravich, Warn

Absent: Allen, Reindel, Rix

Others: City Manager Moore, City Clerk Stagl

Visitors: Chief Thomas Costello, City Planner Jeschke, William Stanley, Cindy Manchik
Kelly Lenart, Dana Maclean

Motion by **Warn**, seconded by **Greene**, to excuse Councilors Allen and Reindel, due to being out of town and excusing Mayor Rix due to illness.

All yeas

Motion passes

APPROVAL OF MINUTES

Motion by **Warn**, seconded by **Greene**, to approve the minutes of the March 21, 2022, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

William Stanley addressed Council regarding the pot-bellied that had been approved by Council a year ago. Wanted to let Council know that he does not approve of the pig. The pig is kept in a fenced in area at all times and this area smells. He does not feel that this animal belongs in the City – it is a farm animal.

Misteravich informed Mr. Stanley that Administration will address the issue and follow-up with Council.

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Greene**, to adopt the agenda as presented as amended:

Add Item #7 – Consideration of approving the City Clerk/Human Resource Assistant job description.

All yeas

Motion passes

CONSENT AGENDA

- a) Approval of FY2021-22 Budget Amendment
- b) Approval of Schedule of Bills dated March 31, 2022, in the amount of \$108,980.09.

Motion by **LaFore**, seconded by **Greene**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None.

ITEMS FOR CONSIDERATION

1. Consideration of Request to Keep Chickens/35311 Park Street/Kelly Lenart

Motion by **LaFore**, seconded by **Warn**, to approve the petition from Kelly Lenart to keep up to three (3) Chicken Hens on property located at 35311 Park Street, subject to the following conditions:

- a. The chickens allowed will be female Chicken Hens. No roosters shall be allowed.
- b. This approval shall be subject to a one (1) year review if any complaints are received from neighbors regarding the chickens.

All yeas

Motion passes

2. Consideration of Special Event Request/Richmond Police Officers Association/Pig Roast and Golf Cart Rodeo

Motion by **Greene**, seconded by **Warn**, to approve the Special Event Request from the RPOA for a Pig Roast and Golf Cart Rodeo in Beebe Park on Sunday August 7, 2022 from 12:00 pm to 4:00 pm with approval of the beer & wine permit and the use of the areas of Beebe Park shown in the map.

All yeas

Motion passes

3. Consideration of Request to put up Senior Banners

Motion by **Greene**, seconded by **Warn**, to approve the request to utilize the poles and banners arms from Park Street to Heritage Drive to place banners recognizing the students of the class of 2022 from mid-April through June 30th and to authorize DPW to install the banners, with the following conditions:

- a. That the Project Graduation Committee will furnish the banners and all necessary zip ties.
- b. There are no guarantees of exact placements of students on a particular pole or location.

All yeas

Motion passes

4. Consideration of Special Event Request/St. Augustine Parish Festival

Motion by **Greene**, seconded by **Warn**, to approve the special event application from St. Augustine Catholic Church to have six (6) temporary signs in conjunction with their annual parish festival on August 12th through August 14th with the following conditions:

- a. The applicant shall work with city staff on property placement of the signs to minimize any sight visibility issues.
- b. The signs are allowed to be displayed August 1st through August 15th, 2022.

All yeas

Motion passes

Motion by **Greene**, seconded by **Warn**, to approve the special event application from St. Augustine Catholic Church to have an across the road banner in conjunction with their annual parish festival to be displayed August 1st through August 1st, 2022, and direct the City Clerk to submit the application to MDOT.

All yeas

Motion passes

Motion by **Greene**, seconded by **Warn**, to approve the request from the St. Augustine Parish Festival to make the 13 parking spaces on Howard Street between the two church driveways handicapped parking for the St. Augustine Parish Festival on August 12th through August 14th, 2022.

All yeas

Motion passes

5. Consideration of Approving Resolution No. 2022-3/Special Event Request/Memorial Day Parade

Motion by **Greene**, seconded by **Warn**, to adopt Resolution No. 2022-3, which directs the City Clerk to apply to the Michigan Department of Transportation to close M-19 on Monday, May 30, 2022, from 9:00 am – 11:00 am for the purpose of conducting the annual Memorial Day Parade.

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All yeas

Motion passes

6. Consideration of Appointing a Council Liaison to the Recreation Board

Motion by **Greene**, seconded by **Warn**, to reappoint Mayor Tim Rix as City Council Ex-Officio member on the Recreation Board with an expiration date of March 31, 2023.

All yeas

Motion passes

7. Consideration of Approving City Clerk/Human Resource Assistant Job Description [ADDED AT MEETING]

Motion by **Greene**, seconded by **Warn**, to approve the City Clerk/Human Resource Assistant Job Description.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Working on putting together the budget for the first budget workshop scheduled for April 18th.
- Rauhorn Electric will be in tomorrow to finish up the installation of the downtown decorative lights.

COUNCIL COMMENTS

Greene – Reminded residents that the budget workshops are open to the Public

Misteravich – Commented on the City Clerk retiring – thanked her for the 35 years of service.

- Reminder of upcoming events:

4/9 – Easter Egg Scramble at 10:30 Sharp at Beebe Street Park

Hooks and Needles Group meeting every 2nd and 4th Tuesday of the month at the Library from 6 – 8pm.

VFW weekly fish dinner – Fridays during lent, from 4:30 – 8:00 pm

4/11 – Library Board meeting at 5:30 pm

4/14 – Planning Commission meeting at 7:00 pm

4/18 – Budget Workshop at 5:30 pm

4/18 – Council meeting at 7:00 pm

CLOSED SESSION

None.

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OTHER BUSINESS

Motion by **Greene**, seconded by **LaFore**, to approve Resolution No. 2022-4, in recognition of the retirement of Karen Stagl.

All yeas

Motion passes

ADJOURNMENT

Motion by **Greene**, seconded by **Warn**, to adjourn the Regular Council Meeting at 7:38pm.

All yeas

Motion passes

Respectfully submitted:
Karen Stagl
City Clerk