

**APPROVED 03/06/2023**

**REGULAR MEETING  
MINUTES**

**February 20, 2023**

**THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M. ON MONDAY, FEBRUARY 20, 2023 BY MAYOR RIX.**

**ROLL CALL**

Present: Allen, LaFore, Misteravich, Reindel, Rix, Schultz, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister

Visitors: DPW Director Goetzinger, Police Chief Costello

**APPROVAL OF MINUTES**

Motion by **Warn** seconded by **Schultz**, to approve the minutes of the February 6, 2023 regular meeting as presented

All yeas

**Motion passes**

Motion by **Warn** seconded by **Allen**, to approve the minutes of the February 6, 2023 quarterly meeting as presented

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None

**ADOPTION OF AGENDA**

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented:

All yeas

**Motion passes**

**CONSENT AGENDA**

- a) Receive and File DPW Activity Report for January 2023

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- b) Receive and File City Clerk's Activity Report for January 2023
- c) Receive and File City Planner's Activity Report January 2023
- d) Receive and File Treasury and Money Market January 2023
- e) Receive and File Investment CD Report for January 2023
- f) Receive and File Code Enforcement Activity Report for January 2023
- g) Receive and File Cable TV Activity Report for January 2023
- h) Receive and File Library Activity Report for January 2023
- i) Receive and File Recreation Department Activity Report for January 2023
- j) Receive and File Police Department Statistics for January 2023
- k) Receive and File Offense Count Report for January 2023
- l) Receive and File Ticket Offense Report for January 2023
- m) Receive and File Crime Log Report for January 2023
- n) Receive and File Call Flow Report for January 2023
- o) Receive and File Traffic Accident Report for January 2023
- p) Approval of FY2023-24 City Council Goals and Objectives
- q) Receive and File January 25, 2023, TIFA Meeting Minutes
- r) Receive and File February 9, 2022, Planning Commission Meeting Minutes
- s) Receive and File Revenue and Expense Report January 2023
- t) Approval of Schedule of Bills dated February 20, 2023, in the amount of \$254,340.06

Motion by **LaFore**, seconded by **Misteravich**, to adopt the consent agenda as presented:

All yeas

**Motion passes**

**PUBLIC HEARING**

None

**ITEMS FOR CONSIDERATION**

**1. Consideration of Special Event Request/White Cane Sale/Richmond Lions Club**

Motion by **Allen**, seconded by **Schultz**, to approve the request received from the Richmond Lion's Club to conduct their White Cane Sale, at the intersections of Main/Division and County Line Road/St. Clair Highway (City side) on Friday, April 21<sup>st</sup> and Saturday, April 22<sup>nd</sup>, 2023, further, the Lion's Club agree not to be in the Main/Division intersection on Friday, April 21<sup>st</sup>, from 2:30 p.m. to 3:30 p.m.; and further that the Lion's agree to sign a Liability Waiver.

All yeas

**Motion passes**

**2. Consideration of Special Event Request/Heritage Festival/Richmond Area Historical & Genealogical Society**

Moved by **LaFore**, seconded by **Misteravich**, to approve the RAHGS special event request for the Richmond Heritage Festival, in conjunction with Log Cabin Day on Saturday, June 24<sup>th</sup> from 10am-4pm and Sunday, June 25<sup>th</sup> from 10am-4pm; along with the closure of Park Street from Stone to Beebe Street and Beebe Street from Pool Drive to Festival Drive for both days.

All yeas

**Motion passes**

Motion by **Schultz**, seconded by **Allen**, to approve the request from RAHGS to have an across the road banner in conjunction with their Heritage Festival to be display Saturday, June 10<sup>th</sup> through Saturday, June 24<sup>th</sup>, 2023.

All yeas

**Motion passes**

### **3. Consideration of authorizing the purchase of Patrol Body Cameras**

Motion by **Reindel**, Seconded by **Allen**, to waive purchasing ordinance requirements under Section 64-53(d) and authorize the purchase of 7 Axon body worn cameras in the amount of \$9,022.52 with expense charged to the appropriate line-item Police Department, Equipment Acquisition.

Discussion on motion:

Rix was appreciative of the thorough background information that was provided by Costello at the quarterly workshop and feels it will be an excellent upgrade to the equipment that will benefit the officers and the community.

**A roll call vote was taken:**

All yeas (Allen, LaFore, Misteravich, Reindell, Rix,  
Schultz, Warn)

**Motion passes**

### **4. Consideration of Parking Lot/Sewer Project Bid Award**

The pavement in the alley between Water Street and Monroe Street is in very poor condition and the configuration prevents efficient use of the space. The existing sewer main is oversized and in poor condition as it was construction in 1892.

Motion by **Lafore**, supported by **Misteravich**, to award the Sanitary Sewer Replacement portion of the Parking Lot project to Murray Underground in the amount of \$110,175 with expenses charged to the appropriate line item in the Sanitary Sewer fund.

Discussion on Motion:

Rix inquired of the longevity of the new sewer pipe being installed.

Moore explained the reasoning for the downsizing of the pipeline and indicated two (2) grease traps will to be installed as well. Furthermore, the City Manager indicated that the parking lot reconstruction will be funded by TIFA if approved and the sewer project will be funded through the sanitary sewer fund.

All yeas

**Motion passes**

### **5. Consideration of 2023 Aggregate Supply Contract Bid Award**

Motion by **Reindel**, seconded by **Schultz**, to award the 2023 Aggregate Materials Supply contract to T.R. Pieprzak at the unit prices of \$18.69 per ton for 21AA limestone and \$6.90 per ton for MDOT Class III sand.

All yeas

**Motion passes**

### **6. Consideration of Approving the Tennis Court Resurfacing**

The City requested quotes from seven marking contractors that had recently bid on similar projects in the area. McKearney Asphalt was the only contractor to respond.

Therefore, Administration recommends waiving purchasing ordinance requirements under Sec. 64-53(c) after solicitation of a number of sources, competition is determined to be inadequate.

Motion by **Reindel**, seconded by **Allen**, to waive purchasing ordinance requirements due to Section 64-53(c) and to award the Tennis Court Resurfacing project to McKearney Asphalt in the amount not to exceed \$19,775.00 with expenses charged to 508-757-779.000, Parks & Recreation; Property Maintenance.

Discussion on Motion:

DPW Director indicated that the resurfacing will be completed before July 1<sup>st</sup>. The courts are currently usable but Goetzinger will coordinate the project as to not interfere with the demand by the Richmond High School Tennis team and others.

**A roll call vote was taken:**

All yeas (Allen, LaFore, Misteravich, Reindell, Rix,  
Schultz, Warn)

**Motion passes**

**7. Consideration of Authorizing the Purchase of Patrol Hand Guns**

Motion by **Schultz**, Seconded by **Warn**, to authorize the purchase of 10 Glock Model 45 handguns in the amount of \$4,285 from CMP with expense charged to the appropriate line-item Police Department, Equipment Acquisition.

All yeas

**Motion passes**

**8. Consideration of Authorizing the entrance of Lease to Purchase Patrol Rifles**

Motion by **Reindel**, Seconded by **Schultz**, to authorize the purchase of 5 patrol rifles in the amount of \$8,765 from SIG Sauer, with expense charged to the appropriate line-item Police Department, Equipment Acquisition and authorize the Lease Purchase Program for our Patrol Officers.

All yeas

**Motion passes**

**MISCELLANEOUS MATTERS FROM THE CITY MANAGER**

Moore – Department Directors are currently working on budgets for next fiscal year. Proposed budget workshop dates will be presented at the next Council meeting for dates in April and May.

**COUNCIL COMMENTS**

Rix - Reminder of upcoming Calendar events:

- |      |                                    |
|------|------------------------------------|
| 2/22 | TIFA Meeting at 7pm                |
| 2/28 | Recreation Board Meeting at 7pm    |
| 3/6  | City Council Meeting at 7pm        |
| 3/9  | Planning Commission Meeting at 7pm |

Upcoming Special Events:

- |     |   |
|-----|---|
| 3/4 | Intro to Pierogi Making. Call 727-3064 for more information |
|-----|---|

Rix asked Police Chief Costello to expound on the Fundraiser in which he recently participated in.

Costello, as well as other officers, participated in the Annual Polar Plunge for Special Olympics. The group of law enforcement officers raised the most money for teams representing law enforcement agencies. Costello plans to participate in future event and has been asked to be a member of the overall committee.

Moore provided an update on the Aud and indicated it is near completion. The grand re-opening has been pushed back slightly to ensure all renovations are finished.

**CLOSED SESSION**

Moved by **LaFore**, seconded by **Misteravich**, to convene into closed session in accordance with Section 8 (c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, as requested by administration.

**A roll call vote was taken:**

All yeas (Allen, LaFore, Misteravich, Reindel, Rix,  
Schultz, Warn

**Motion passes**

Council recessed at 7:27 p.m. to go into Closed Session

**OTHER BUSINESS**

Motion by **Allen**, seconded by **Schultz**, to reconvene into open session at 8:02 p.m.

All yeas

**Motion passes**

**ADJOURNMENT**

Motion by **Misteravich** seconded by **Allen**, to adjourn the Regular Council Meeting at 8:03 p.m.

All yeas

**Motion passes**

Respectfully submitted:

Heather McCallister  
City Clerk