

**APPROVED 03/09/2023**

**REGULAR MEETING  
PLANNING COMMISSION  
MINUTES**

**February 9, 2023**

**THE REGULAR MEETING OF THE RICHMOND PLANNING COMMISSION WAS CALLED TO ORDER AT 7:00PM., ON THURSDAY, FEBRUARY 9, 2023, BY CHAIRMAN ZINK**

**ROLL CALL**

Present: Frank, Kaminski, Moore, Rix, Weinert, Zink

Absent: Misch, Misko

Others: City Planner Jeschke, City Clerk McCallister

Visitors: None

Motion by **Frank**, seconded by **Kaminski**, to excuse Commissioners Misch, and Misko from tonight's meeting

All yeas

**Motion passes**

**APPROVAL OF MINUTES**

Motion by **Frank**, seconded by **Weinert**, to approve the minutes of the January 12, 2023, regular meeting as presented

All yeas

**Motion passes**

**AUDIENCE PARTICIPATION**

None

**CORRESPONDENCE**

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- City Council Regular Meeting Minutes of January 3, 2023
- City Council Regular Meeting Minutes of January 16, 2023

Motion by **Weinert**, seconded by **Kaminski**, to receive and file correspondence as presented.

All yeas

**Motion passes**

**ADOPTION OF AGENDA**

Motion by **Frank**, seconded by **Kaminski**, to adopt the agenda as presented:

All yeas

**Motion passes**

**PUBLIC HEARING**

None

**ITEMS FOR CONSIDERATION**

- B-1. TXT-01-2023 – CITY OF RICHMOND**- Request for a text amendment to Section 6.510 (Package Liquor Stores) to revise the distance separation requirements.

The Planning Commission discussed the proposed text amendment to Section 6.510 (Package Liquor Stores) and Section 25.02 (Definitions). Administration reviewed the changes in how the State handles licensing Package Liquor Stores. These changes have pushed administration into recommending the proposed changes specifically how the state licenses gas stations that wish to sell. Rix suggested eliminating the first paragraph under 6.510 as well as the second.

Planning Commission directed administration to make the changes and bring them back to the next meeting for a public hearing.

**MISCELLANEOUS MATTERS FROM THE CITY STAFF**

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City Manager Moore provided an update on the recent projects and bid awards for Diane Ln., Library ADA doors, Meter bldg. demolition, Barn extension, Alley reconstruction. Moore touched on the status of the parking lot project and indicated it still needs to go before City Council and TIFA.

**CHAIRMAN AND COMMISSION MEMBERS**

Frank – Complimented the installation of the new speed radar signs

Rix – Inquired of the status of repairs at the Aud in which Moore provided an update. Also discussed the barn project on the Festival property.

Kaminski – Questioned any anticipation of installation of charging stations

Zink – Reminded commissioners of the MSU Extension training course availability if anyone is interested. There currently is a scholarship opportunity open.

**ADJOURNMENT**

Motion by **Rix**, supported by **Frank**, to adjourn the Planning Commission Regular Meeting at 7:44 p.m.

All yeas

**Motion passes**

Respectfully submitted:  
Heather L. McCallister  
City Clerk