

**TAX INCREMENT FINANCE AUTHORITY  
MINUTES**

**January 25, 2023**

**THE MEETING OF THE TAX INCREMENT FINANCE AUTHORITY WAS CALLED TO ORDER AT 7:00 P.M., ON JANUARY 25, 2023, BY CHAIRMAN RUFF**

Present: Garant, LaFore, Reindel, Ruff, Yelencich

Absent: Ball, Weinert

Others: Director Moore

Visitors: None

Motion by **Garant**, supported by **Reindel**, to excuse Authority Members **Ball and Weinert** from tonight's meeting.

All yeas

**Motion passes**

**APPROVAL OF MINUTES**

Motion by **Reindel**, supported by **LaFore** to approve the minutes from November 30, 2022, as presented.

All yeas

**Motion passes**

**APPROVAL OF BILLS**

Motion by **LaFore**, supported by **Garant**, to approve the Payroll Expenses for November 18<sup>th</sup>, 2022 through January 5<sup>th</sup>, 2023, in the amount of \$12,034.33.

All yeas

**Motion passes**

Motion by **LaFore**, supported by **Garant**, to approve the Schedule of Bills for November 15<sup>th</sup>, 2022 through January 16<sup>th</sup>, 2023, in the amount of \$83,806.22.

All yeas

**Motion passes**

**CORRESPONDENCE**

Revenue and Expense Report for November and December, 2022  
City Council Meeting Minutes – Regular Meeting of November 7<sup>th</sup>, 2022

**APPROVED 02/22/23**

City Council Meeting Minutes – Regular Meeting of November 21<sup>st</sup>, 2022  
City Council Meeting Minutes – Regular Meeting of November 27<sup>th</sup>, 2022  
City Council Meeting Minutes – Regular Meeting of December 5<sup>th</sup>, 2022  
City Council Meeting Minutes – Special Meeting of December 5<sup>th</sup>, 2022  
City Council Meeting Minutes – Regular Meeting of December 19<sup>th</sup>, 2022

Received and filed the correspondence as presented.

**PUBLIC COMMENTS**

None

**ADOPTION OF AGENDA**

Motion by **LaFore** seconded by **Reindel**, to adopt the agenda as presented.

All yeas

**Motion passes**

The Agenda was adopted as presented.

**ITEMS FOR CONSIDERATION**

**1. Richmond Youth Football and Cheer Request**

TIFA was being requested by Richmond Youth Football and Cheer to assist in the purchase of new introductory equipment, which included helmets and shoulder pads for the football players and tumble mats for the cheerleaders.

Although this is a worthy cause, this is not typically something TIFA would normally fund. Jon and Nicole will send a letter to the Richmond Youth Football and Cheer Vice President, Steve Schlehuber, with a list of other organization that may assist in this purchase.

**2. Consideration of Christmas decoration purchase**

TIFA was being requested to consider the purchase of a new pole-mounted Christmas decoration and 12 additional 9” x 15’ red and gold metallic garland pole wraps.

TIFA was presented with two (2) options for the new pole-mounted Christmas decoration, which would replace the Santa decoration that was damaged in the high winds while hanging in front of the Fire Hall. TIFA members agreed on the 6’ Snowman decoration.

Motion by **Reindel**, seconded by **Yelencich**, for the authorized expense of **\$1,479.00** toward the purchase of the new 6’ Snowman Pole-Mounted Christmas Decoration and the 6 Red and 6 Gold Metallic Pole Wraps with the expense charged to the appropriate line item, Equipment Acquisition, TIFA Fund.

All yeas

**Motion passes**

**3. Update on Parking Lots**

TIFA Director gave an update on the parking lot project and presented final layout plans. Director will meet with businesses next week.

Bids are scheduled to open February 7, 2023 and all submitted bids should come back to TIFA for approval at their scheduled February meeting.

**MISCELLANEOUS MATTER FROM THE DIRECTOR**

The TIFA Director mentioned that DPW put up radar signs on existing speed limit sign posts on the four major ways into the community. There are also four additional brackets placed on four other primary roadways that the signs can easily be moved to in the future.

The TIFA Director updated the TIFA board on the renovations and insurance repairs to the Roosevelt Civic Auditorium.

**CHAIRMAN AND AUTHORITY MEMBERS**

Board member Reindel asked for an update on the potential Biggby Coffee Shop. Director Moore indicated that the Planning Commission had approved the special use permit for a drive thru at the southwest corner of 31 Mile Road and Gratiot Avenue.

**ADJOURNMENT**

Motion by **Reindel**, supported by **Garant**, to adjourn the Tax Increment Finance Authority meeting at 7:36 p.m.

All yeas

**Motion passes**

Respectfully Submitted:  
Nicole Clark  
Administrative Assistant  
Office of the City Manager