

APPROVED 01/16/23

**REGULAR MEETING
MINUTES**

January 3, 2023

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M. ON TUESDAY, JANUARY 3, 2023 BY MAYOR RIX.

ROLL CALL

Present: Allen, LaFore, Misteravich, Reindel, Rix, Warn

Absent: None

Others: City Manager Moore, City Clerk McCallister

Visitors: DPW Director Jim Goetzinger, Police Chief Tom Costello, Jim and Janice Schultz

APPROVAL OF MINUTES

Motion by **Warn** seconded by **Allen**, to approve the minutes of the December 19, 2022 regular meeting as presented

All yeas

Motion passes

AUDIENCE PARTICIPATION

None

ADOPTION OF AGENDA

Motion by **Warn**, seconded by **Allen**, to adopt the agenda as presented:

All yeas

Motion passes

CONSENT AGENDA

- a) *Approval of Schedule of Bills dated January 3rd, 2023, in the amount of \$180,996.24.*

Motion by **LaFore**, seconded by **Misteravich**, to adopt the Consent Agenda as presented.

All yeas

Motion passes

PUBLIC HEARING

None

ITEMS FOR CONSIDERATION

1. Consideration of filling Council Vacancy

City Manager Moore read the section of the Charter which addressed how Council needed to handle the vacancy on Council. The Charter stated that Council shall make an appointment within 30 days or it will go to a special election.

Mayor Rix asked City Council to consider appointing Jim Schultz, who is the longest serving Mayor Pro-Tem and held a seat on the Council as recent as 2021, to the seat that was vacated on 12/31/22 by Jaime Greene. Rix had already spoken with Jim Schultz, who indicated he is interested in serving on Council.

Motion by **Rix**, seconded by **Misteravich**, to appoint Jim Schultz to fill the open City Council seat vacated on 12/31/22 with an expiration date of 11/13/2023.

All yeas

Motion passes

Newly appointed City Councilor, Jim **Schultz**, stood and was administered the Oath of Office by City Clerk McCallister.

2. Consideration of Signature Resolution – Drinking Water Asset Management Grant

The State of Michigan was awarded 6.54 billion dollars of Federal funding from the American Rescue Plan Act of 2021 (ARPA). The State opted to distribute a portion of the funds to local governments via the Drinking Water Asset Management (DWAM) Grant. The City of Richmond was awarded \$469,366 in DWAM grant funding. The funding will reimburse the cost of the recently purchased sewer cleaner truck, creation of a drinking water Asset Management Plan (AMP) and for hydro-excavation of water service lines.

Motion by **Reindel**, supported by **Warn**, to designate the City Manager as the individual authorized to sign the Drinking Water Asset Management Grant Agreement between the Michigan Department of Environment, Great Lakes, and Energy and the City of Richmond.

Discussion on Motion:

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DPW Director Goetzinger explained that an inspection of 25% of unknown service lines will be excavated with the sewer cleaner which exposes the service lines to enable the inspection.

The current law as written and interpreted indicates it is the water department's obligation to replace the water line up to the house in the event there is an indication of lead in the service line. Goetzinger is not anticipating any presence as there is has not been any prior history of lead.

All yeas

Motion passes

3. Consideration of approving City Clerks attendance to the Annual Clerk Institute in Mount Pleasant, MI.

This is the first (1st) of three (3), one (1) week sessions held each year with a minimum of 40 hours of classroom instruction per session. Once the three (3) year requirement is satisfied, the designation of a Certified Municipal Clerk (CMC) is granted.

Motion by **LaFore**, seconded by **Misteravich** to amend the Clerk line item 101-215-865.000 (Training and Education) from \$550.00 to \$1750.00

All yeas

Motion passes

Motion by **Allen**, seconded by **Schultz** to approve the registration for City Clerk, Heather McCallister, to attend the Michigan Association of Municipal Clerks Annual Clerk Institute in Mount Pleasant, MI in March 2023.

All yeas

Motion passes

MISCELLANEOUS MATTERS FROM THE CITY MANAGER

None

COUNCIL COMMENTS

LaFore – Welcome to Jim Schultz

Schultz – Thanked City Council for allowing him to serve

Rix – Emphasized all the great things that are happening in the City over the next year and is confident the Council will continue to work together to benefit the community.

Rix - Reminder of upcoming Calendar events:

1/8 Removal of Christmas decorations at 8am

1/9 Library Board Meeting at 5:30pm

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- 1/10 Cable Commission Meeting at 6:30pm
- 1/12 Planning Commission Meeting at 7pm
- 1/16 City Council Meeting at 7pm
- 1/19 EDC Meeting at 7pm
- 1/25 TIFA Meeting at 7pm

Upcoming Special Events:

- Beginning Yoga on Monday/Wednesday from 6pm-7pm, \$6 per person
- 3/4 Introduction to Pierogi Making. Call 727-3064 for more information

CLOSED SESSION

1. Collective Bargaining Agreements – FOPLC (Patrol)

Motion by **Reindel**, seconded by **Warn**, to convene into closed session in accordance with Section 8 (c) of the Michigan Open Meetings Act, Public Act 267 of 1976, as amended, for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement, as requested by administration.

A roll call vote was taken:

All yeas (Allen, LaFore, Misteravich, Reindell, Rix,
Schultz, Warn)

Motion passes

Council recessed at 7:21 pm to go into closed session.

OTHER BUSINESS

Motion by **Allen**, seconded by **Warn**, to reconvene into open session at 8:20 pm.

All yeas

Motion passes

ADJOURNMENT

Motion by **Misteravich** seconded by **Allen**, to adjourn the Regular Council Meeting at 8:21 p.m.

All yeas

Motion passes

Respectfully submitted:

Heather McCallister
City Clerk