

APPROVED 05/05/2014
REGULAR MEETING
MINUTES

APRIL 21, 2014

THE REGULAR MEETING OF THE RICHMOND CITY COUNCIL WAS CALLED TO ORDER AT 7:00 P.M., ON MONDAY, APRIL 21, 2014, BY MAYOR RIX.

ROLL CALL

Present: Goodar, Greene, LaFore, Misteravich, Rix, Schultz, Yaroch

Absent: None

Others: City Manager Moore, City Clerk Stagl

Visitors: DPS Director Fejedelem, City Planner Jeschke, Cindy Heldt-Kitowski, Janet Helzer, Marlene Dickson, Michael Sopoliga

APPROVAL OF MINUTES

Motion by **Yaroch**, seconded by **Greene**, to approve the minutes of the April 7, 2014, regular meeting, as presented.

All yeas

Motion passes

AUDIENCE PARTICIPATION

Janet Helzer – Questioned if the Administration knew why the electricity in the City went out. City Manager Moore stated no.

ADOPTION OF AGENDA

Motion by **Goodar**, seconded by **Greene**, to adopt the agenda as amended:

To the Consent Agenda, add item w – Approval of Resolution No. 2014-3, Recognizing the Retirement of David Scheuer.

All yeas

Motion passes

CONSENT AGENDA

- a) Receive and File DPW Activity Report for March 2014
- b) Receive and File City Clerk's Activity Report for March 2014

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- c) Receive and File City Planner's Activity Report for March 2014
- d) Receive and File Treasury and Money Market Report for March 2014
- e) Receive and File Investment CD Report for March 2014
- f) Receive and File Code Enforcement Activity Report for March 2014
- g) Receive and File Parks and Recreation Activity Report for March 2014
- h) Receive and File Library Activity Report for March 2014
- i) Receive and File Water Well Report for March 2014
- j) Receive and File Bulk Water Sales Report for March 2014
- k) Receive and File Police Department Statistics for March 2014
- l) Receive and File Offense Count Report for March 2014
- m) Receive and File Arrest Code County Report for March 2014
- n) Receive and File Traffic Accident Report for March 2014
- o) Receive and File Burn Permit Report for March 2014
- p) Receive and File Channel Statistical Analysis Report for March 2014
- q) Receive and File Alarm Billing Quarterly Report
- r) Receive and File March 10, 2014, Library Board Meeting Minutes
- s) Receive and File March 26, 2014, TIFA Meeting Minutes
- t) Receive and File April 10, 2014, Planning Commission Meeting Minutes
- u) Receive and File Revenue and Expense Report for March 2014
- v) Approval of April 17, 2014, Schedule of Bills in the amount of \$ 127,620.43
- w) Approval of Resolution No. 2014-3/Recognizing the Retirement of David Scheuer

Motion by **Schultz**, seconded by **Misteravich**, to adopt the Consent Agenda as amended.

All yeas

Motion passes

PUBLIC HEARING

None scheduled.

ITEMS FOR CONSIDERATION

1. Consideration of Special Event Request/Community Baptist Church

Motion by **Yaroch**, seconded by **Greene**, to approve the special event application for a tent in conjunction with Community Baptist Church's Vacation Bible School from July 27th through August 1st, with the following requests:

- ▶ 20' X 20' tent encroaching into Friday Street right-of-way
- ▶ Temporary fence adjacent to tent along Friday Street

Discussion on motion:

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Some discussion on why the event couldn't be held in the backyard of the Church.

Marlene Dickson explained that the backyard area is used for crafts and other activities.

Vote on motion:

All yeas

Motion passes

2. Consideration of Special Event Request/Richmond Bees Baseball

Motion by **Goodar**, seconded by **Greene**, to approve the Richmond Bees request to use a portion of the Festival Grounds in Beebe Street Park on certain Saturdays and Sundays in May and June and the request from the Band Boosters to sell refreshments at the May 18th game.

All yeas

Motion passes

3. Consideration of Special Event Request/Buddy Poppy Sale/VFW Post 6802

Motion by **LaFore**, seconded by **Schultz**, to approve the request received from the VFW Post 6802 to conduct their annual Buddy Poppy Sale at the intersection of Main/Division on Thursday, May 8th through Saturday, May 10th, 2014, from Dawn to Dusk; further, the VFW Post 6802 members agree that they will wear reflective vests and utilize traffic cones; that the VFW Post 6802 agrees not to be in the Main/Division intersection from 2:30 p.m. to 3:30 p.m. on Thursday, May 8th and Friday May 9th; and further, that the VFW Post 6802 agrees to sign a Liability Waiver.

All yeas

Motion passes

4. Consideration of Special Event Request/Richmond Knights of Columbus/Quad-District Rally March

Motion by **Schultz**, seconded by **Goodar**, to approve the request received from the Richmond Knights of Columbus to conduct a March along Main Street to Howard Street on Sunday, April 27, 2014, beginning at 6:45 a.m.

All yeas

Motion passes

5. Consideration of Special Event Request/Fireworks Tent

City Manager Moore informed Council that the applicant, American Fireworks, was proposing a 20' by 30' tent on property located at 66942 Gratiot Avenue. The tent is being proposed between the dates of June 26th and July 6th. American Fireworks sells both commercial grade fireworks to municipalities and festivals as well as consumer grade fireworks to residents. The City typically only allows temporary tents for businesses that have permanent storefronts within the city. This business does not

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have a permanent storefront within the city; their nearest physical location is in the City of Memphis.

Motion by **Schultz**, seconded by **LaFore**, to approve the special event application for a 20' by 30' tent and an 8' by 20' storage container in conjunction with American Fireworks, from June 26th through July 6th in property located at 66942 Gratiot Avenue.

Greene – Expressed concerns, because this was a non Richmond business owner.

Rix – Informed Council that this business has provided the fireworks for the Good Old Days Festival for several years. He has been informed by this business owner that he was actively looking for property within the City to start up a new business. In the past similar request have been approved with the hope that the business will locate in the City.

Schultz – Stated that the owner does operate a legitimate business in the City of Memphis.

Yaroch – Was supportive of the motion, but would like to amend the motion to include the language that indicated that this was a one time only approval – to keep in-line with approvals Council has given in the past.

Motion by **Yaroch**, seconded by **Rix**, to amend the original motion to include language that indicates that this is a one-time only approval.

Vote on amendment to main motion:

All yeas

Motion passes

Vote on main motion:

Motion by **Schultz**, seconded by **LaFore**, to give a one-time only approval to the special event application for a 20' by 30' tent and an 8' by 20' storage container in conjunction with American Fireworks, from June 26th through July 6th in property located at 66942 Gratiot Avenue.

All yeas

Motion passes

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6. Consideration of Second Reading and Adoption of Ordinance No. 156-15/Rezoning of Five Properties

Motion by **Greene**, seconded by **Yaroch**, to approve the Second Reading and Adoption of Ordinance No. 156-15, which amends the Official Zoning Map and rezones five properties within the City of Richmond.

All yeas

Motion passes

7. Consideration of Change Order Authorization Request/Clarkston Lane

Motion by **LaFore**, seconded by **Schultz**, to amend the FY2013/14 fiscal year Major Street fund budget by increasing line item 202-463-818.000, Contractual Services from \$9,145.00 to \$20,145.00.

All yeas

Motion passes

Motion by **Goodar**, seconded by **Schultz**, to amend the FY2013/14 fiscal year Local Street Fund budget by increasing line item 203-463-818.000, Contractual Services from \$9,125.00 to \$17,925.00.

All yeas

Motion passes

Motion by **Greene**, seconded by **Yaroch**, to approve a Change Order to the Clarkston Lane Improvement Project to effect street repairs on Oak Street and Grove Street, with the expense of \$11,000.00 charged to line item 202-463-818.000, Contractual Services; Routine Maintenance: Major Street; and the expense of \$8,800.00 charged to line item 203-463-818.000, Contractual Services; Routine Maintenance: Local Street.

All yeas

Motion passes

8. Consideration of Board Appointments

Motion by **Schultz**, seconded by **Misteravich**, to appoint Mike Schade to the Cable TV Committee, for a vacant term with an expiration date of June 30, 2016.

All yeas

Motion passes

Motion by **Greene**, seconded by **Yaroch**, to reappoint Michael Ureel, to the Recreation Board for a 2-year term with an expiration date of March 31, 2016.

All yeas

Motion passes

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MISCELLANEOUS MATTERS FROM THE CITY MANAGER

- Halfway through DPW interviews
- Will be send out an email to Council on the search process for the DPS Director
- Tuesday we will be preparing the budget packet for the April 28th budget workshop
- On Friday we will be sending out the budget packet for the April 30th budget workshop.

COUNCIL COMMENTS

Councilors congratulated Dave Scheuer on his recent retirement from the DPW.

Yaroch – Thanked the Chamber for hosting the Elected Officials Breakfast.

Greene – Thanked the City Manager for speaking at the Elected Officials Breakfast.

- Thanked the Recreation Department for organizing the annual Easter Egg Hunt
- EDC has finished their Goals and Objectives – they will be coming before Council.

Misteravich – Enjoyed the Elected Officials Breakfast

- Good to see all of the outside activities being scheduled.

Rix – Reminder of upcoming calendar events:

- 4/22 – Budget Workshop at 6:30 pm
- 4/23 – TIFA at 7:00 pm
- 4/24 – 4/26 – Library Book Sale
- 4/26 – Little League Opening Day
- 4/28 – Budget Workshop at 6:30 pm
- 4/30 – Budget Workshop at 6:30 pm
- 5/1 – National Day of Prayer at 12:20 pm
- 5/5 – Council at 7:00 pm
- 5/15 – Police Award Ceremony
- 5/17 – Girls Fast pitch Opens

CLOSED SESSION

None.

OTHER BUSINESS

None.

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ADJOURNMENT

Motion by **Schultz**, seconded by **Misteravich**, to adjourn the Regular Council Meeting at 7:56 p.m.

All yeas

**Motion
passes**

Respectfully Submitted:
Karen M. Stagl
City Clerk